

# MINUTES

**Meeting:** CHIPPENHAM AREA BOARD  
**Place:** Goss Croft Hall, Malmesbury Road, Upper Seagry, Chippenham,  
SN15 5HD  
**Date:** 26 June 2017  
**Start Time:** 7.00 pm  
**Finish Time:** 8.50 pm

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Ashley O'Neill, Cllr Bill Douglas, Cllr Andy Phillips, Cllr Nick Murry,  
Cllr Ross Henning, Cllr Peter Hutton (Vice Chairman), Cllr Howard Greenman  
(Chairman) and Cllr Melody Thompson  
MOD Hullavington

**Total in attendance:** 32

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
34	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the councillors and officers present.</p>
35	<p><u>Apologies</u></p> <p>Apologies for absence were received from Baroness Scott and Councillor Clare Cape.</p>
36	<p><u>Minutes</u></p> <p><b>Resolved</b></p> <p><b>The minutes of the meeting held on 13 March 2017 were agreed a correct record and signed by the Chairman.</b></p>
37	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
38	<p><u>Chairman's Announcements</u></p> <p>The Chairman stated that it was hoped to receive a presentation on Cybercrime at the next meeting.</p> <p>He also mentioned the that a presentation by the developers had been arranged at Kington Langley regarding the Chippenham Gateway application (ref: 17/03417/OUT).</p>
39	<p><u>Local Youth Network (LYN) Update</u></p> <p>The meeting received an update and was asked to consider the applications for funding together with the recommendations of the Local Youth Network (LYN) Management Group.</p> <p>Applicants, in attendance, were given an opportunity to address the meeting.</p> <p><b>Resolved</b></p> <p><b>To make the following awards:</b></p> <ul style="list-style-type: none"> <li>• <b>Explorer Scouts - £2,000</b></li> <li>• <b>Relate - £2,500</b></li> </ul>

40	<p><u>Chippenham Station Development Update</u></p> <p>The meeting received an update on the Chippenham Station Development project following on from the information presented to the previous meeting.</p> <p>Issues highlighted in the course of the presentation and discussion included: that the scheme was awarded £16m from central government conditional on certain project requirements being met; that GWR would be installing ticket barriers and had sought some funding to improve the ticket hall, access and other improvements totalling £2m; that the scheme includes improved access for cyclist, public transport users and disabled visitors; the desire to improve the interior appearance to be in keeping with the listed building; improving the signage and way-finding for those arriving and wanting to navigate the town; the timeline of the scheme, including that a planning application had been submitted; that the business case will be determined by the LEP in July; that hopefully with first phase of work to start in Sept 17; that the time frame for longer term improvements had yet to be determined; that further stakeholder and public consultation would be undertaken once a deliverable plan had been developed; and that various options for car parking were being explored but that they would need to be in budget.</p> <p>The Chair thanked the officers for their presentation.</p>
41	<p><u>Town, Parish and Partner Updates</u></p> <p>Updates from partners received were noted.</p>
42	<p><u>Health &amp; Wellbeing Update</u></p> <p>An update was received Julia Stacey and Alison Butler including: how issues were being promoted in the community; the work with partners to make Chippenham more dementia friendly; and continue concern over payments for the painting of disable parking bays.</p>
43	<p><u>Community Engagement Manager Update</u></p> <p>The Community Engagement Manager presented an update including a short video about the Big Pledge challenge which was encouraging people to take more exercise.</p> <p>Information was also given out regarding the tree planting scheme for next year, with the community being asked to identify land suitable for planting in 2018.</p>
44	<p><u>Funding</u></p> <p>The Area Board considered applications to the Community Area Grant Scheme as set out in the report.</p>

	<p>Following an opportunity for applicants to present their projects, and after a short date, the meeting;</p> <p><b>Resolved</b></p> <p><b>To make the following awards:</b></p> <ul style="list-style-type: none"> <li>• <b>Chippenham Hospital Radio - £3360</b></li> <li>• <b>Kington Langley Croquet Club - £5000</b></li> <li>• <b>Burton Community Association - £5000</b></li> </ul>
45	<p><u>Appointment of Outside Bodies and Working Groups</u></p> <p>The meeting considered the report which provided the opportunity to appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2017/18.</p> <p>Following a short debate, the meeting;</p> <p><b>Resolved</b></p> <p><b>To appoint Councillor representatives to Outside Bodies and to reconstitute and appoint to the Working Groups as follows:</b></p> <ul style="list-style-type: none"> <li>• <b>Community Area Transport Group: Councillors Ashley O’Neill, Nick Murry, Bill Douglas, Ross Henning, Maurice Dixon, John Scragg and Mr Adrian Jones</b></li> <li>• <b>LYN Management Group: Councillors: Hutton and Thompson</b></li> <li>• <b>Health and Wellbeing Group: Councillor Peter Hutton</b></li> <li>• <b>Safer and Stronger Communities Group: Councillors Peter Hutton and Nick Murry.</b></li> </ul> <p><b>To note the Terms of Reference for the Working Groups, as set out in Appendix C.</b></p> <p><b>To reappoint the Health &amp; Wellbeing Champion; and the Older Peoples/Carers Champion for the Area Board, in accordance with Appendix D as follows:</b></p> <ul style="list-style-type: none"> <li>• <b>Julia Stacey and Barbara Hearn– Older People’s Champion</b></li> <li>• <b>Alison Butler – Carers Champion</b></li> </ul>

46	<p><u>Urgent items</u></p> <p>The Chairman sought support to bring a future item on the possibility of using CCTV, or other methods, to deter fly tipping in the area.</p> <p>The meeting were generally supportive of this discussion.</p>
47	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending the meeting. The next meeting of the Chippenham Area Board would take place on the 4<sup>th</sup> September 2017.</p>